

**Education and Young People Overview &
Scrutiny Committee
Thursday, 18 January 2024**

ADDENDA

TERMS OF REFERENCE

At its meeting on 12 December 2023, Council approved the terms of reference for the Education and Young People Overview & Scrutiny Committee as set out in part 6.1A of the Council's Constitution.

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Overview and Scrutiny Committees

1. Terms of Reference

The Council will appoint **four** ~~three~~ Overview & Scrutiny committees as set out below.

The Council's Overview & Scrutiny Committees will each meet at least 4 times a year and will have the membership indicated below. The chair of the meetings will be chosen from the Opposition Group.

2. General Role:

Within their specific terms, each Overview & Scrutiny committee may:

- (i) establish their own working groups in order to explore issues further;
- (ii) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions;
- (iii) consider any matter affecting the area or its inhabitants;
- (iv) make reports and/or recommendations to the Council and/or the Cabinet in connection with the discharge of any functions;
- (v) conduct, as appropriate, any research, community or other consultation in the analysis of policy issues and possible options;
- (vi) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
- (vii) question members of the Cabinet, ordinary committees and officers about their views on issues and proposals affecting Oxfordshire or about their decisions;
- (viii) report annually to full Council on their work and make recommendations for future work programmes as appropriate;

3. Performance & Corporate Services Overview & Scrutiny Committee

The Performance & Corporate Services Overview & Scrutiny Committee will have a membership of 9 county councillors. The membership will be politically proportional. Its terms of reference will be:

- (i) To review and scrutinise the performance of the Council and to provide a focused review of:
 - (a) Corporate performance and directorate performance and financial reporting
 - (b) Budget scrutiny
- (ii) To monitor the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- (iii) To exercise the statutory right to call-in, for reconsideration, decisions made but not yet implemented by or on behalf of the Cabinet;
- (iv) To fulfil the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

4. People Overview & Scrutiny Committee

The People Overview & Scrutiny Committee will have a membership of 9 county councillors, ~~plus 4 co-opted members~~. The county councillor membership will be politically proportional.

~~In addition to the county councillors the People Overview & Scrutiny Committee shall include in its membership the following voting representatives:~~

- ~~(a) one Church of England representative appointed by the Oxford Diocesan Board of Education;~~
- ~~(b) one Roman Catholic representative appointed jointly by the Archbishop of Birmingham and the Bishop of Portsmouth to represent the Roman Catholic Church;~~
- ~~(c) two persons who shall be parent governors of maintained schools elected in accordance with a procedure approved by the Council.~~

~~These co-opted members are only able to exercise their vote when the Scrutiny Committee is dealing with education functions which are the responsibility of the Council or the Cabinet. When the Scrutiny Committee deals with other matters, these representatives shall not vote on those other matters, though they may stay in the meeting and speak. Co-opted members shall be able to exercise their vote on questions relating to the work programme including how such work is to be conducted.~~

The terms of reference of the Committee will be:

- (i) To focus on the following key areas:

- (a) all services and preventative activities/initiatives relating to children, young people, education, families and older people **adults in potential need of social care**;
- (b) ~~enables the council to scrutinise its~~ scrutiny of the Council's statutory functions in relation to children, adult social care and safeguarding. Includes public health matters **as they relate to adults** where they are not covered by the Joint Health Overview and Scrutiny Committee;
- (c) ~~This committee will also consider matters relating to care leavers and the transition between children's and adult services.~~

5. Education and Young People Overview and Scrutiny Committee

The Education and Young People Overview & Scrutiny Committee will have a membership of 9 county councillors, plus 6 co-opted members. The county councillor membership will be politically proportional.

In addition to the county councillors the People Overview & Scrutiny Committee shall include in its membership the following voting representatives:

- (d) one Church of England representative appointed by the Oxford Diocesan Board of Education;
- (e) one Roman Catholic representative appointed jointly by the Archbishop of Birmingham and the Bishop of Portsmouth to represent the Roman Catholic Church;
- (f) two persons who shall be parent governors of maintained schools elected in accordance with a procedure approved by the Council.
- (g) two persons who, at the time of their original appointment, shall be aged 25 or under and either living in Oxfordshire or working for an organisation in Oxfordshire supporting or representing children and young people.

These co-opted members are only able to exercise their vote when the Scrutiny Committee is dealing with education functions which are the responsibility of the Council or the Cabinet. When the Scrutiny Committee deals with other matters, these representatives shall not vote on those other matters, though they may stay in the meeting and speak. Co-opted members shall be able to exercise their vote on questions relating to the work programme including how such work is to be conducted.

Co-opted Members shall normally serve for a period of 2 years. Co-opted members may serve for one further consecutive period of 2 years with the agreement of the Committee. After this, the Committee must run an open recruitment process for any further two-year extensions. No co-opted member may serve for longer than eight years in total. In the event of a co-opted member resigning before the expiry of their period of office a new Co-opted member shall be appointed who shall serve for the remaining period of office. If the member no longer represents the interest(s) for which they were appointed, it shall be open to the Committee to terminate that person's membership.

The terms of reference of the Committee will be:

- (ii) To focus on the following key areas**
 - a) All services and preventative activities/initiatives relating to children, young people, education (including Home to School Transport and Special Educational Needs and Disability), and support of families;**
 - b) The Council's statutory functions in relation to children's social care and safeguarding. This includes public health as they relate to children and young people where they are not covered by the Joint Health Overview and Scrutiny Committee;**
 - c) Matters relating to care leavers and the transition between children's and adult services**
 - d) The welfare of unaccompanied young asylum seekers**
 - e) Services for Young Carers**

6. Place Overview & Scrutiny Committee

The Place Overview & Scrutiny Committee will have a membership of 9 county councillors. The membership will be politically proportional. Its terms of reference will be:

Climate change, transport, highways, planning and place-based services. Including the delivery of regulatory services, fire and rescue, community safety and community services such as libraries. NB This Committee will act as the Council's 'Crime and Disorder' Committee.

Membership of Scrutiny Committees

Education and Young People Overview and Scrutiny Committee (9)

Councillor membership to be confirmed

Voting Co-optees (6)

Representing the Church of England: Ruth Bennie (wef 12/01/22)

Representing the Roman Catholic Church: Fraser Long (wef 30/03/22)

Parent Governor Representatives:

Primary: Vacancy

Secondary and Special: Vacancy

Young People's Representatives

Vacancy

Vacancy

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